

**Workbook – Use and maintain a temporary or overnight site  
(Adventurous Activities Basic)**



Course number: .....  
 Course venue: .....  
 Course Leader: .....  
 Course date(s): .....

**Adventurous Activities  
Basic – Level 1  
Common Core**

**Module: Use and maintain a temporary or overnight site**

Candidate's personal details: **My Name:** .....  
 My Branch: ..... My Membership No: ..... My Scouting Role: .....  
 Mobile: ..... Email: ..... Address: .....

Assessment summary	Not satisfactory	Satisfactory
<b>1: Questions (summative): Use and maintain a temporary or overnight site</b>		
<b>2: Exercise (summative): Personal plan for an outdoor recreation activity</b>		
<b>3: Evaluation checklist (Summative): Using and maintaining a temporary or overnight site</b>		
<b>4: Observation checklist (summative): Use and maintain a temporary or overnight site</b>		
<b>5: Logbook (summative)</b>		

Scout module requirements are complete

**Supervisor Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The candidate satisfies the requirements for the above module and is considered to be proficient.

**Scout Assessor / Instructor Name:** .....

**Scout Assessor No:** ..... & **Instructor No:** .....

**Signature:** ..... **Date:** .....

*Candidate's Statement of Acceptance*

I accept the assessment decision and agree that the process was valid and fair.

**OR**

I wish to appeal the assessment decision:


**Candidate's signature:** ..... **Date:** .....

**Note to Scout Assessor / Instructor:**

**When this module workbook is complete, detach this page and forward to your Branch Training Administration Officer. Return the rest of this module workbook to the candidate.**

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**This module workbook is to be kept by the candidate as evidence for possible RPL**

<b>ASSESSMENT RESULT SHEET</b>		
 <p><b>SCOUTS</b> AUSTRALIA ADULT TRAINING &amp; DEVELOPMENT</p>	Course number: ..... Course venue: ..... Course Leader: ..... Course date(s): .....	
<b>Adventurous Activities Basic – Level 1 Common Core</b>	<b>Module: Use and maintain a temporary or overnight site</b>	
Candidate’s personal details: <b>My Name:</b> ..... My Branch: ..... My Membership No: ..... My Scouting Role: ..... Mobile: ..... Email: ..... Address: .....		
<b>Based on my observations and from verified information available, the candidates listed above can:</b>	<b>Not satisfactory</b>	<b>Satisfactory</b>
<b>1. Make logistical arrangements</b>		
1.1 Access local area knowledge and information, and use it to identify suitable temporary sites.		
1.2 Identify factors affecting site selection according to relevant legislation and organisational policies and procedures.		
1.3 Access relevant sources to interpret detailed weather and environmental information		
1.4 Identify hazards and potential human impact practices associated with the activity and apply risk minimisation as advised by the supervisor.		
1.5 Identify and plan food and water requirements according to principles of nutrition and the duration of the activity.		
1.6 Address perishability of various foods, packaging, cooking and storage considerations when menu planning.		
1.7 Identify and plan for emergency food and water requirements.		
<b>2. Select equipment</b>		
2.1 Select equipment according to contextual issues and check its serviceability.		
2.2 Select personal clothing and footwear, and identify the design and or construction features that make it appropriate.		
<b>3. Establish a shelter</b>		
3.1 Arrange a shelter according to prevailing weather and conditions, and ensure comfort and safety.		
3.2 Erect a shelter in a manner to reduce impact on the natural environment according to relevant legislation and organisational policies and procedures.		
<b>4. Maintain a temporary site</b>		
4.1 Take measures to remove or avoid hazards and minimise risk at the temporary site.		
4.2 Identify the consequences of unhygienic practices and apply recommended procedures to mitigate potential health risks.		
4.3 Clean individual and shared utensils according to organisational policies and procedures.		
4.4 Identify and apply sanitation practices appropriate to the site to minimise health problems and environmental impact.		
4.5 Pack up and clean area when leaving according to relevant legislation and organisational policies and procedures		
<b>5. Evaluate the activity</b>		
5.1 Evaluate relevant aspects of using and maintaining an overnight site.		
5.2 Identify improvements for future overnight stays		
The candidate has provided the following portfolio of evidence: <b>1: Questions (summative): Use and maintain a temporary or overnight site</b> <b>2: Exercise (summative): Personal plan for an outdoor recreation activity</b> <b>3: Evaluation checklist (Summative): Using and maintaining a temporary or overnight site</b>		

**4: Observation checklist (summative): Use and maintain a temporary or overnight site**

**5: Logbook (summative)**

The candidate satisfies the requirements for the above module and is considered to be proficient.

**Scout Assessor / Instructor Name:** .....

**Scout Assessor No:** ..... & **Instructor No:** .....

**Signature:** ..... **Date:** .....

**Appointing your Supervisor:**

All Supervisors must hold the units that they are supervising.

**Supervisor for Scout Adventurous Activities Basic Level 1 Common Core** can be a Leader who has any of the following appointments:

- Scout Association Leader who has a Level 2 in any adventurous activity with considerable adventurous activities experience
- Scout Association Guide for any adventurous activity
- Scout Association Instructor for any adventurous activity
- A person with an industry registration e.g. NOLRS registered as a Guide or Instructor for any adventurous activity

**Supervisor's Details:**

The **Scout Adventurous Activities Basic Level 1 Common Core** course Instructor appointed this person as the candidate's Supervisor and mentor:

Supervisor's name: .....

Supervisor's bushwalking qualifications: .....

Membership No: ..... Scouting Role: .....

Contact: Mobile: ..... Email: .....

**Information regarding VET Assessment:**

On successful completion of Scouts Australia Adult Training & Development modules in Adventurous Activities, candidates may apply to the Scouts Australia Institute of Training (SAIT - RTO # 5443) for Recognition of Prior Learning (RPL) for units of competence from the SIS10 Sport, Fitness and Recreation Training Package.

Candidates will need to request an RPL enrolment form from their Course Leader/Instructor/Assessor, who will provide advice about enrolment. The RPL assessment process will normally occur when sufficient modules have been completed to provide evidence towards Guide and/or Instructor Skill Sets, or for full qualifications at the Certificate II, Certificate III and/or Certificate IV levels.

Successful completion of the three modules included in the **Scout Adventurous Activities Basic Level 1 Common Core**, may provide evidence towards the RPL of the following units of competence:

- **PUAOPE002B:** Operate communications systems and equipment
- **SISONAV201A:** Demonstrate navigation skills in a controlled environment
- **SISOOPS202A:** Use and maintain a temporary or overnight site

My NAME is:

<b>Assessment 1: Questions (summative): Use and maintain a temporary or overnight site</b>			
<b>Questions</b>		<b>Candidate's answers</b>	
<b>Planning to use an outdoor activity site</b>			
1	List 6 factors or issues to consider when you are planning to use an outdoor activity site?	1 2 3	4 5 6
2	What legislation, policies and industry codes will influence how you plan to use an outdoor activity site?		
3	List 6 ways the weather will impact on using an outdoor site for recreation?	1 2 3 4 5 6	
4	List 6 places to find information to assist with planning to use an outdoor activity site and what sort of information are you seeking?	1 2 3 4 5 6	
5	List 6 causes and consequences of environmental impact from people using a natural outdoor area for recreation?	1 2 3 4 5 6	
6	List 3 management actions that National Park Rangers implement to limit damage from recreation use of a National Park?	1 2 3	
7	Briefly explain what "protecting the cultural values" of an outdoor recreation site means to you?		
<b>Selecting personal equipment and shelters</b>			

My NAME is:

8	When choosing clothing to wear outdoors, what does the term “layering” mean and why it is important?	
9	Sometimes joggers are all you need on your feet when outdoors but at other times, boots are needed? When and why are boots needed?	
10	If the National Park permit says the Park is “fuel stoves only” what does this mean and what equipment would you need?	
11	There are several personal shelter options that you could consider when camping overnight. List 3 temporary shelter types and explain when and why you would use them?	1 2 3
12	What are 3 actions to consider to protect the natural environment when erecting a tent?	1 2 3
<b>Maintaining a temporary site</b>		
13	List your top 5 safety rules and actions to follow when using a temporary outdoor recreation site?	1 2 3 4 5
14	List 3 unhygienic practices that must be avoided when using a temporary outdoor recreation site and why?	1 2 3
15	Explain how to go to the toilet in the bush when no public toilets or portable loos are available?	
<b>Evaluating use of a temporary site</b>		
16	After using a temporary outdoor activity site, list 3 actions to evaluate and why?	1 2 3

The candidate demonstrated using and maintaining a temporary or overnight site and is satisfactory

Supervisor’s Name: ..... Signature: ..... Date: .....

My **NAME** is:

<b>Assessment 2: Exercise (summative): Personal plan for an outdoor recreation activity</b>			
1	When will the activity happen?		
2	What is the activity and who am I doing it with?		
3	What is the name and location for the outdoor activity?		
4	What weather conditions will I expect?		
5	My personal gear list		
6	My personal food menu		
7	What I will carry for emergency food		
8	My water requirements		
9	List of 10 potential hazards and risks I expect to encounter?	<b>1</b> <b>2</b> <b>3</b> <b>4</b> <b>5</b>	<b>6</b> <b>7</b> <b>8</b> <b>9</b> <b>10</b>
10	List 10 actions I will take to minimise impact on the environment while participating in this outdoor activity?	<b>1</b> <b>2</b> <b>3</b> <b>4</b> <b>5</b>	<b>6</b> <b>7</b> <b>8</b> <b>9</b> <b>10</b>
The candidate demonstrated personal planning a for a outdoor recreation activity and is considered to be satisfactory			
<b>Supervisor's Name:</b> ..... <b>Signature:</b> ..... <b>Date:</b> .....			

My NAME is:

**Assessment 3: Evaluation checklist (summative) – Using and maintaining a temporary or overnight site**

**Completed by SELF, PEER and GUIDE/SUPERVISOR**

- Third-party reports from a peer and supervisor detailing performance.
  - Observation of safe participation and demonstration using and maintaining a temporary or overnight site
  - Seek advice and feedback from others to improve skills and ensure safety of self and group
  - Evaluate and reflect on own performance to identify strengths, weaknesses and areas that need improvement
- You should rate yourself for each of the following areas using the 6-point rating scale below. Also ask a peer who also participated in your instructional session to rate your performance in these areas as well. A supervisor should also rate you as well. You should discuss areas where you need to improve.

1. Unsure	2. Poor	3. OK	4. Good	5. Very good	6. Not applicable
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<b>Rate how well the candidate can:</b>	<b>Date:</b>	<b>Date:</b>	<b>Date:</b>
	<b>Self</b>	<b>Peer</b>	<b>Guide/ Supervisor</b>

<b>Choosing the site</b> <ul style="list-style-type: none"> <li>▪ Appropriate choice to meet personal objectives</li> <li>▪ Appropriate forms and permits, etc</li> </ul>			
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<b>Personal equipment, footwear and clothing</b> Appropriate personal equipment and clothing			
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<b>Shelter</b> Arranged and erected a shelter according to suit the weather and conditions			
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<b>Risk management</b> Identified hazards associated with the activity and applied risk minimisation procedures within own control			
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<b>Minimum impact practices</b> Applied appropriate minimum environmental impact practices including: <ul style="list-style-type: none"> <li>• apply recommended hygiene procedures</li> <li>• Clean individual and shared utensils</li> <li>• apply sanitation practices appropriate to the site</li> <li>• Pack up and clean area when leaving</li> </ul>			
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<b>Evaluate the using and maintaining a temporary site</b> <ul style="list-style-type: none"> <li>• Evaluates relevant aspects</li> <li>• Identifies improvements for future</li> </ul>			
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**Areas that need improvement:**

**VERIFICATION DETAILS**

	Name	Signature	Phone contact details
<b>Peer</b>			
<b>Guide/Supervisor</b>			



My NAME is:

<b>Assessment 4: Observation checklist (summative): Using and maintaining a temporary or overnight site</b>			
<b>Based on my observations and verified information the candidate demonstrated:</b>	<b>Supervisor's comments</b>	<b>Not satisfactory</b>	<b>Satisfactory</b>
<b>Choosing the site / logistics applied</b> <ul style="list-style-type: none"> <li>▪ Appropriate information and maps of the activity or camp site appropriate to your personal objectives</li> <li>▪ Appropriate forms and permits, etc., that are needed to comply with statutory and organisational procedures</li> </ul>			
<b>Risk management</b> Identified hazards associated with the activity and applied risk minimisation procedures within own control			
<b>Minimum impact practices</b> Applied appropriate minimum environmental impact practices Applies concerns over the degree of impact following recreational activities Adopts and models a responsible attitude towards the natural environment			
<b>Weather planning</b> Applied timely weather forecasts and other relevant information			
<b>Plan personal equipment, footwear and clothing</b> Appropriate personal equipment used and clothing worn during the activity			
<b>Food and water</b> Appropriate quantities of food and water consumed to maintain health and wellbeing			
<b>Shelter</b> Arranged and erected a shelter to suit the weather and conditions to ensure comfort and safety without impacting on the natural environment			
<b>Maintained the site</b> <ul style="list-style-type: none"> <li>• Measures taken to remove or avoid hazards</li> <li>• Appropriate hygienic practices</li> <li>• Cleaned individual and shared utensils appropriately</li> <li>• Applied appropriate sanitation practices</li> <li>• Packed up and cleaned area when leaving</li> </ul>			
<b>Evaluating the using and maintaining a temporary site</b> <ul style="list-style-type: none"> <li>• Evaluates relevant aspects</li> <li>• Identifies improvements for future</li> </ul>			
<b>Areas that need improvement:</b>			
The candidate demonstrated using and maintaining a temporary or overnight site and is considered to be satisfactory			
<b>Supervisor's Name:</b> ..... <b>Signature:</b> ..... <b>Date:</b> .....			

My **NAME** is:

**Assessment 5: Logbook**

Logbook has been sighted and provides satisfactory evidence of using and maintaining a temporary or overnight site during outdoor recreation participation on multiple occasions.

**Supervisor's Name:** .....      **Signature:** .....      **Date:** .....